Case no. _____
Dated _____

PANJAB UNIVERSITY, CHANDIGARH

Application for refund of examination fee

Office Ref. No. _____
Dated _____
Amount Claimed _____
Amount Deposited _____
University Receipt no. _____
Dated _____

Name : (in capitals)

Father's Name

Examination _____ Roll No. _____ Session/Year/Semester_____
Reason _____
_____

Address of applicant : _____
_____
Bank name of the Candidate: _____
Account no. of the candidate :_____
IFSC Code :_____

Signature of the applicant
Dated _____

Note: Photo copy of 1st page of bank passbook/Cheque with printed name of the candidate is mandatory for disbursement of payment.

(For use/verification by the Examination Branch)

1. Fee remitted by the candidate Rs. _____ University Receipt No. _____ Dated _____
2. Prescribed Fee _____ 3. Date of commencement of the examination _____
4. Date of receipt of application for refund _____ 5. Above particulars checked and found correct.
   Claim is in order. Refund of Rs. _____ may be allowed.

Clerk Assistant Superintendent A.R.E./D.R.E.

(For use by Accounts Branch)

1. Refund of Rs. _____ May be sanctioned out of the budget head "Refund" where the provision exists.

Pay order by the Accounts Branch

Pay Rs._____Rupees (in Words)_____
_____
_____

Supdt. Assistant Clerk

Cheque No._____Dated_____
O.S.A. A.R.A

(For use by Audit Department)

Check List : 1. Sanction
2. Income Register

PAY ORDER

Pay order verified
Clerk/Asstt.